

Measures taken against the COVID-19 Pandemic (Novel Coronavirus)
and in accordance with the State of Emergency Declaration

April 8, 2020
FUKUDA CO., LTD.

To whom it may concern

Thank you all for your continued support of our products and services. Our hearts go out to everyone affected by the COVID-19 pandemic. We sincerely hope that you are all keeping safe from the effects of the virus.

Following the emergency declaration issued in response to the COVID-19 pandemic, FUKUDA wishes to advise that we are prioritizing the health and safety of our customers, local residents, business partners, and staff.

We are in contact with and following the guidance of the authorities as we take all necessary measures.

This situation, unfortunately, will continue until the pandemic situation is alleviated and the emergency declaration is lifted. We therefore ask for everyone's understanding throughout this difficult time, and of course apologize for any inconveniences caused. Please look after your physical and mental health first and foremost, as we work to do the same, and also strive to return to normality as soon as possible.

◆ **Japan based activities**

- FUKUDA has instructed some of our staff members to work from home.
- Our sales offices are operating as usual; however, we are refraining from all nonessential and nonurgent visits to help prevent the spread of infection.
- Our factories are maintaining production, however due to the disruption to worldwide production and distribution networks, some delays will inevitably occur in the receipt of parts and therefore product supply. Although we will continue to make every effort possible, we ask for your understanding in the event that there are delays to our responses, or occasions where we may not be able to meet all requests or inquiries.

◆ **Overseas based activities**

- Overseas offices are greatly affected by the varying actions of their respective national authorities. Some activities have been severely restricted, with staff telecommuting and unable to carry out some aspects of their work due to lockdowns and other restrictions. These situations have also affected various local subsidiaries.

◆ **Future infection measures**

With health and safety as our highest priorities, FUKUDA will continue to collect information and implement measures accordingly as follows.

- We will implement further working from home as the situation requires.
- We will refrain from all nonessential and nonurgent visits
- We will refrain participation in all events, etc.

Thank you for your time, take care, and be safe throughout this period of uncertainty

For any inquiries about the above, please feel free to contact our Sales Dept. Sales Planning Division:
Telephone: +81 (0)3-3577-1111
